



# TELEFUNKEN TD 251 Colombo

## USER'S MANUAL

# Welcome!

Welcome to your new TELEFUNKEN TD 251 / TD 252 Colombo wireless phone. Discover its main features below:

- All handsets are completely wireless, with the freedom to move around the base.
  - Phonebook of 250 names.
  - Possibility of copying the phonebook between different handsets.
  - Digital voicemail with 12 minutes recording capacity.
  - Caller ID display and display of the details of the last 30<sup>1</sup>.
  - Up to 5 handsets on a single base.
  - Internal calls, transfer of external calls, 3-way calling (between two internal parties and an external caller).
1. You must subscribe to Caller ID service, call waiting or three-way conference with your telephone service provider for these features. In addition, a Caller ID service is required for SMS and you should not hide your telephone number. Some lines of the telephone service provider may not be compatible with the SMS feature on this product. Registration fees may be charged for part or all of these services.

## Contents of the box

- Handset.
- Telephone base.
- 2 rechargeable AAA NiMH batteries.
- An AC adapter and a telephone cord.

If you have purchased a TD 252, you have the following additional features:

- Handset and charger.
- 2 rechargeable AAA NiMH batteries.
- An AC adapter

This guide will provide you all the information you need to make the most of your phone.

Before your first phone call, you need to configure your phone. Follow the instructions in the *Installation and initial setup* chapter on page 10.

## IMPORTANT

This equipment is not designed for making emergency telephone calls in case of power failure. Other arrangements should be made for access to emergency services.

This product is designed for connection to standard switched telephone networks, public and private, on French territory.

## Safety-related information

When you use your phone, it is recommended to follow simple safety precautions to prevent any risk of fire, electric shock or other incidents:

- Read and follow the instructions contained in this manual.
- Follow all the warnings mentioned in this manual as well as on the product.
- Disconnect the power plug of the product before cleaning. Do not use liquid or aerosol cleaners; use a lint-free cloth.
- In case of danger, or to interrupt the power supply of the base, disconnect the power adapter from the 230 V power outlet. It should preferably be installed near the base and be easily accessible.
- In case of failure of the power adapter, the latter should be replaced by an identical model.
- In the absence of power supply or in case of power failure, the handset can no longer receive nor make calls. Emergency calls cannot be made nor received. Thus, it is recommended to have a conventional telephone unit that does not require power.
- Do not overload electrical outlets or extension cords as this may cause fire or electric shock.
- Unplug the phone from the power outlet and contact Technical Support at +33 5 45 60 82 51 (International number) or [assistance@sopeg.fr](mailto:assistance@sopeg.fr) in the following cases:
  - When the power cord or the electrical outlet is damaged or frayed.
  - If the product does not operate normally by following the instructions in this manual.
  - If the product has been dropped and some parts are broken.
  - If the product shows obvious signs of change in its performance.
- Avoid using a telephone during a thunderstorm; there may be a significant risk of electric shock caused by lightning.
- Do not use the telephone to report a gas leak in the vicinity of the gas leak.
- Do not use this product near a water source (sink, tub, faucet, pool, etc.).
- Use only the rechargeable batteries supplied.
- Using any other type of battery or non-rechargeable batteries can be dangerous; it may cause interference or damage to the phone.
- The manufacturer is not obliged to repair or replace the product if other types of batteries or batteries as originally provided were used.

- Recharge the batteries by leaving them in the handset and placing it on the base. Any other method of charging could damage the product.
- Please observe the proper polarity when installing the batteries in the battery compartment of the handset.
- Do not immerse the batteries in water nor throw them into fire.
- Do not open the handset (except to replace the handset batteries) or the base. This could expose you to high voltages or other risks.
- The radio signal transmitted between the handset and base may cause interference to hearing aids.
- It is recommended to have an expert opinion before using this product near medical equipment for emergencies or intensive care.
- Do not place your product on carpets or other surfaces which generate fibers, or in places where it could hinder the free flow of air over its surface. Do not submerge any part of the product in water and do not use it in wet areas such as bathrooms.

## Cleaning

- Clean the handset and the base (or the charger) with a damp cloth, not wet, or an antistatic wipe.
- Never use household polish to avoid damaging the product. Never use a dry cloth to avoid a shock of static electricity.

## Environment

- Do not expose the product to direct sunlight.
- Do not expose the product to fire, or other hazardous conditions.
- The handset may become warm when the batteries are charged or during prolonged periods of use. This is normal. However, to avoid damage, we recommend not placing the product on wooden surfaces.

# Table of contents

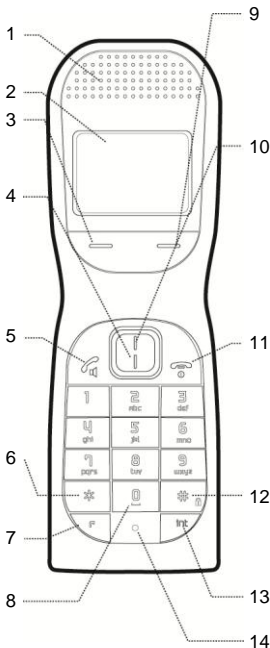
|   |           |
|---|-----------|
| <b>Welcome!</b> .....                     | <b>2</b>  |
| Contents of the box .....                 | 2         |
| <b>Your safety</b> .....                  | <b>3</b>  |
| Safety-related information .....          | 3         |
| Cleaning .....                            | 4         |
| Environment .....                         | 4         |
| <b>Table of contents</b> .....            | <b>5</b>  |
| <b>Discover your telephone</b> .....      | <b>7</b>  |
| Handset .....                             | 7         |
| Handset icons .....                       | 8         |
| Base .....                                | 9         |
| <b>Installation and initial setup</b> ... | <b>10</b> |
| Location of the base .....                | 10        |
| Radio coverage .....                      | 10        |
| Signal strength .....                     | 10        |
| Which adapter? .....                      | 10        |
| Connecting the base .....                 | 10        |
| Recharging the handset .....              | 11        |
| Checking the line .....                   | 11        |
| Setting the language .....                | 11        |
| Setting the date and time .....           | 11        |
| Managing the alarm function .....         | 12        |
| <b>Use your telephone</b> .....           | <b>13</b> |
| Activating/deactivating the handset ..... | 13        |
| Calling .....                             | 13        |
| Ending a call .....                       | 13        |
| Internal calls / internal call .....      | 13        |
| Transferring a call .....                 | 13        |
| 3-way conference .....                    | 13        |
| Receiving a call .....                    | 14        |
| Adjusting the volume .....                | 14        |
| Secret .....                              | 14        |
| Handsfree .....                           | 14        |
| Redialing a number .....                  | 14        |
| Locking / unlocking the keypad .....      | 14        |
| Finding the handset .....                 | 14        |

|  |           |
|--|-----------|
| <b>Your phonebook</b> .....                                    | <b>15</b> |
| Displaying the phonebook and calling .....                     | 15        |
| Storing an entry .....   | 15        |
| Entering a name .....  | 15        |
| Entering a pause .....   | 15        |
| Displaying an entry .....                                      | 16        |
| Editing an entry .....   | 16        |
| Speed dialing .....  | 16        |
| Deleting an entry .....  | 16        |
| Deleting all entries .....                                     | 16        |
| Copying a phonebook entry to another handset .....             | 17        |
| Copying all phonebook entries to another handset .....         | 17        |
| <b>Call register</b> .....                                     | <b>18</b> |
| Displaying the call register .....                             | 18        |
| Calling from the call register .....                           | 18        |
| Storing a number from the call register to the phonebook ..... | 18        |
| Sending an SMS to a number in the call register .....          | 19        |
| Deleting an entry from the call register .....                 | 19        |
| Deleting all entries from the call register .....              | 19        |
| <b>Calendar</b> .....  | <b>20</b> |
| Adding a new event .....                                       | 20        |
| Stopping the calendar alarm .....                              | 20        |
| Showing the details of the calendar .....                      | 20        |
| Editing an event in the calendar .....                         | 20        |
| Sending a calendar event as SMS .....                          | 21        |
| Deleting an event from the calendar .....                      | 21        |
| Deleting all events from the calendar .....                    | 21        |
| <b>Clock and alarm</b> .....                                   | <b>22</b> |
| Manually adjusting the date and time .....                     | 22        |
| Setting the alarm .....  | 22        |
| Activating/deactivating the alarm .....                        | 22        |
| Time format .....  | 22        |
| Stopping the alarm .....                                       | 22        |
| <b>Handset settings</b> .....                                  | <b>23</b> |

|   |           |  |           |
|---|-----------|--|-----------|
| Handset melody .....  | 23        | Unsubscribing a handset .....                              | 31        |
| Ringing volume .....  | 23        | <b>Use your voicemail .....</b>                            | <b>32</b> |
| Earpiece volume .....   | 23        | Activating/deactivating the voicemail .....                | 32        |
| Handset name .....  | 23        | Response time.....   | 32        |
| Language selection.....   | 23        | "Economy" Mode .....                                       | 32        |
| Screen saver.....   | 24        | Activating/deactivating the message alert..                | 32        |
| Illumination time .....   | 24        | Indication of the presence of messages on the screen.....  | 33        |
| Automatic answer.....   | 24        | Greetings - Generalities.....                              | 33        |
| Keypad tones.....   | 24        | Managing the personal greeting from the handset.....       | 33        |
| PABX access code.....   | 24        | Managing the personal greeting from the base.....          | 34        |
| <b>Base settings .....</b>  | <b>25</b> | Recording a memo .....                                     | 34        |
| Base melody .....   | 25        | Call screening.....  | 34        |
| Base ringing volume.....  | 25        | Message playback via the base.....                         | 34        |
| Dialing mode .....  | 25        | Message playback using the handset.....                    | 35        |
| Callback mode .....   | 25        | Shortcut keys on the handset .....                         | 35        |
| PIN code .....  | 25        | Deleting all old messages.....                             | 35        |
| Resetting.....  | 26        | Remote access .....  | 35        |
| Economy mode .....  | 26        | Activating or deactivating the remote access PIN code..... | 35        |
| <b>SMS .....</b>  | <b>27</b> | Changing the remote access PIN code .....                  | 36        |
| Number of messages .....  | 27        | Listening to messages remotely .....                       | 36        |
| Memory full alert .....   | 27        | Memory full .....  | 36        |
| Subscribing to SMS service .....  | 27        | <b>Warranty .....</b>                                      | <b>37</b> |
| Cost of SMS to landlines.....   | 27        | Items guaranteed.....                                      | 37        |
| Sending an SMS.....   | 27        | Warranty period .....                                      | 37        |
| Standard text input.....  | 28        | Warranty coverage .....                                    | 37        |
| Receiving and reading SMS.....  | 28        | Warranty disclaimer.....                                   | 37        |
| Reading a new SMS .....   | 28        | Technical service .....                                    | 37        |
| Reading, forwarding, deleting, viewing and knowing a list of SMS in the Inbox ..... | 28        | <b>Technical information .....</b>                         | <b>38</b> |
| Editing or sending SMS in the Drafts folder   | 28        | RTTE directive.....  | 38        |
| Forwarding or deleting SMS in the Outbox  | 29        | Connecting to a telephone switchboard.....                 | 38        |
| Editing templates .....   | 29        | Inserting a pause .....                                    | 38        |
| Deleting SMS .....  | 29        | Callback.....  | 38        |
| SMS center numbers .....  | 29        | Compliance with the regulations in force ...               | 38        |
| Adding or editing the SMS center numbers  | 29        |  |           |
| Setting the sending center .....  | 29        |  |           |
| SMS alert melody.....   | 30        |  |           |
| Setting the length of SMS .....   | 30        |  |           |
| <b>Subscription .....</b>   | <b>31</b> |  |           |
| Subscribing a handset.....  | 31        |  |           |
| Selecting a base .....  | 31        |  |           |

# Discover your telephone

## Handset



1. **Earpiece**
2. **LCD Display**
3. **Option button (left)**  
Press to open the *Menu*.  
Press to select the options displayed on the screen.
4. **▼ / Phonebook**  
In standby, press to open and scroll through the list of names.  
In conversation, press to decrease the volume.  
In a menu, press to scroll through the options.
5. **Answer / Loudspeaker**  
In standby, press to make and receive calls.  
In conversation, press to enable or disable the handsfree mode.
6. **\***  
Hold the "\*" key to switch between *Tone* and *Pulse*
7. **R (redial)**  
For use with a standard PBX and some network services.
8. **0**  
To insert a space
9. **Option button (right)**  
Press to select the options displayed on the screen.  
In a menu, press to return to the previous level.  
In standby, press *Names* to open the phonebook menu.
10. **Recomposition / ▲**  
In standby, press to open and scroll through the *Redial* list.  
In conversation, press to increase the volume.  
When you store a name in the phonebook, press and hold to enter a pause.

### 11. End call / On-Off

Press to end a call.

In *Menu*, press to return to standby.

In standby, press and hold to turn off the handset.

When it is turned off, press to activate the handset.

### 12. # / Lock

Hold the button to lock the keypad.











To unlock it, select *Unlock*. followed by '#'.

### 13. Intercom

Used for internal calls

### 14. Microphone

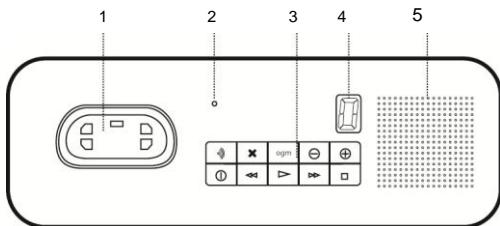
## Handset icons

|  | <i>Meaning</i>   | <i>Page</i> |
|--|--|-------------|
|   | <b>Battery charge level</b><br>Displays the current charge level of the handset batteries.   | 11          |
|   | <b>Missed calls *</b><br>Displayed when phone calls were missed and one or more new numbers are present in the call log.   | 18          |
|   | <b>Messages present in voicemail</b><br>Displayed when new calls were stored by the voicemail.   | 33          |
|   | <b>Text messages (SMS) *</b><br>Displayed when new SMS messages have been received.  | 28          |
|   | <b>Alarm</b><br>Displayed when the alarm has been activated.   | 12          |
|   | <b>Handsfree</b><br>Displayed in handsfree mode.   | 14          |
|   | <b>Silent</b><br>Displayed when the ringer is turned off.  | -           |
|   | <b>Voicemail activated</b><br>Displayed when the voicemail is activated.   | 32          |
|   | <b>Signal</b><br>Fixed when the handset is stored and is within range of the base.<br>Flashing when the handset is out of range of the base or searching for it. | 10          |
|  | <b>High / low</b><br>Press the ▲ or ▼ keys to navigate through the menu options, to open the phonebook or view the list of dialed numbers in standby mode.       | 15          |

(\*) This option requires the subscription of the Caller ID option with your telephone operator.  
A surcharge may be applied.



## Base



1. Handset support
2. Indicator light (DEL)
3. See table below
4. Display
5. Loudspeaker

|     |   |
|-----|---|
|     | <b>Find handset / Page</b><br>Press to ring all registered handsets. Useful if you misplace a handset.  |
|     | <b>Delete</b><br>Press once to delete the current message.<br>After reading all the messages, press once within 8 seconds to delete all messages. |
| ogm | <b>Greeting</b><br>For use with the  or  keys to select and listen to your outgoing message.  |
|     | <b>Loudspeaker volume</b><br>Decreases or increases the volume of the loudspeaker during playback.  |
|     | <b>Voicemail on/off</b><br>Enables or disables the voicemail.   |
|     | Press once to repeat the current message, press twice to play the previous message  |
|     | <b>Play / Pause</b><br>Play messages / Pause  |
|     | Proceed to the next message   |
|     | Stop playback of the message  |

# Installation and initial setup

*Note: Do not install the TD 251/252 (base or handset) in a bathroom or a wet room.*

## Location of the base

The base should be located less than 2 meters from a power outlet and telephone.



Moreover, the TD 251/252 using radio frequencies, the quality of communication is highly dependent on the radio environment and the position of the base; it should be located at least 1 meter from an electrical appliance (television, fluorescent tube, halogen lamp, microwave oven, computer) or from a reinforced concrete wall. In addition, a maximum quality of the radio signal will be obtained by positioning the base at a height.

## Radio coverage

The TD 251-252 has a range of about 300 meters in line of sight between the base and the telephone. Any obstruction significantly reduces this distance. Thus, with a base inside a building and the handset outdoors, the range is only 50 meters. Thick walls greatly reduce this range.

A cut of the telephone communication can be established following a move.

## Signal strength

The  icon on your device indicates when you are within range of the base. Once out of range of the base, the  flashes and the handset emits a "out of reach" warning signal every minute. This

tone is repeated until you return to the coverage area of the base.

If you are out of reach of the base during a call, the call is disconnected. Return to the coverage area of the base before making a new call. The handset will be automatically reconnected to the base.



### *Important*

*The base station must be continuously connected to the power outlet. Do not plug the phone cord into the wall outlet until the handset is fully charged. Use only the power and telephone cables provided with the product.*


## Which adapter?

The power adapter with a clear connector is intended for the base unit and the power adapter with a red connector is intended for the charger (TD 252 only).



## Connecting the base

1. Under the base, plug the power cord holding a clear connector in the plug labeled .
2. Connect the other end of the power cord into the power wall outlet. The device switches on, as indicated by the green light from the base.
3. Under the base, connect the telephone jack to the plug labeled  and the other end into the telephone connector plug. Then plug the connector to the telephone wall jack.
4. Verify that the green light of the base is lit.

## Recharging the handset


1. On the handset, slide the cover and insert the 2 NiMH batteries supplied. Always observe the direction of insertion. Close the lid.
2. Place the handset on the base and allow to charge for at least 24 hours before its first use, until the handset icon indicates .
3. If necessary, do the same for other handsets.

### Note on the batteries

- The  icon on the display flashes when batteries are discharged. It is imperative to allow the handset to charge before use. The  icon is animated during charging.
- Once charged, the batteries provide a range of approximately 10 hours of talk and 100 hours of standby. Note that new batteries do not have their full capacity after normal use for several days.
- For optimal conservation of batteries, leave the handset off the base for a few hours.
- A complete discharge of the batteries once a week will prolong their lifespan.
- The charge capacity of the batteries will decrease over time, reducing the range of the handset. A change of batteries may eventually be necessary.
- The handset and the batteries may become warm during charging.
- Batteries that are inserted incorrectly, exposed to heat or damaged may leak.
- Use only rechargeable batteries recommended. Their replacement by non-rechargeable or non-conforming batteries may damage the handset.

- Never dispose of batteries in fire. Use the recycling system.

## Checking the line

Once the  is displayed on the handset, lift the handset and check for the dial tone.

## Setting the language

To facilitate the following settings, proceed first to the selection of menus in French.

1. Press *Menu*. Using ▼, go to *Settings* and press *Select*.
2. *Handset Settings* will be highlighted, press *Select*.
3. Using ▼, highlight *Language* and press *Select*.
4. Using ▲ or ▼, select the desired language. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Setting the date and time

If *Caller ID* was purchased from your service provider, the date and time are automatically displayed on the handset.

If the *Caller ID* function has not been purchased, proceed as follows to set the date and time.

### **Manual setting**

1. Press *Menu* to display the menu.
2. Using ▼, search for *Clock and alarm*. *Date & time* will be highlighted, press *Select*.
3. Enter the date in DD/MM/YY format and the time before pressing *Save*.
4. Press *Back* to return to the previous level.

### **Managing the alarm function**

#### **Setting the time format (12 or 24)**

1. Press *Menu* to display the menu.
2. Using ▼, select *Clock and alarm* and press *Select*.
3. Using ▼, select *Time format* and press *Select*.
4. Using ▼ or ▲, select *12 hours* or *24 hours* and press *Select*.
5. Press *Back* to return to the previous level.

#### **Select the periodicity**

If necessary, adjust the alarm time as follows:

1. Press *Menu* to display the menu.
2. Using ▼, select *Clock and alarm* and press *Select*.
3. Using ▼, select *Alarm* and press *Select*.
4. Using ▼ or ▲, select *Activated* and press *Select*.
5. Using ▼ or ▲, select *Once, Monday-Friday* or *Everyday* and press *Select*.
6. Enter the alarm time and press *Save*.
7. Press *Back* to return to the previous level.

### **Activating or deactivating the alarm**



1. Press *Menu* to display the menu.
2. Using ▼, select *Clock and alarm* and press *Select*.
3. Using ▼, select *Alarm* and press *Select*.
4. Using ▼ or ▲, select *Activated* or *Deactivated* and press *Select*.
5. Press *Back* to return to the previous level.

#### **Stopping an activated alarm**

1. When the alarm is activated, press *Stop*.


# Use your telephone

## Activating/deactivating the handset


1. Press and hold  until the handset is turned off.
2. Press again and hold  until the handset is activated.

## Calling

### In direct dialing

1. Press .
2. Wait for the dial tone and then dial the number.

### In pre-dialing

1. Then dial the number. In case of error, press *Delete*.
2. Press  : the number is dialed.

## Ending a call

1. Press .

Once the handset is replaced, the call duration is displayed for 5 seconds.

*If automatic hang-up is activated, the call is terminated when the handset is returned to its base.*

## Internal calls / internal call

### Calling another handset

If you have more than one handset registered to the database, you can make internal calls between two handsets.

1. Press the *int* button (bottom right of keypad) followed by the number of the

handset number (1 to 5) that you wish to call.

2. Press *OK* to dial.


### Note

*When receiving an internal call, the display shows Internal call handset X (where X is the calling handset number).*

## Transferring a call

You can transfer an external call to another handset registered on the base.

During the call:

1. Press the *int* button (bottom right of keypad) followed by the number of the handset number (1 to 5) that you wish to call.
2. Press *OK* to dial or press *End pour* to cancel the call request and return to the caller.
3. When the other handset answers, you can announce the caller.
4. Press  to end the transfer or press *int* to switch between the two callers.

## 3-way conference

You can hold a 3-way conference call, between two internal callers and one external.

During your call to an external caller:

1. Press the *int* button (bottom right of keypad) followed by the number of the handset number (1 to 5) that you wish to call.
2. Press *OK* to dial.
3. When the other handset answers, you can announce the caller.

4. Press Join to begin the conference call.  
*Conference* is displayed.

4. Press  to end the call.

## Receiving a call

Upon receipt of an external call, the handset rings. The screen displays *External call* and the subscriber number or, if the number is stored in the phonebook, the caller's name.

1. When the handset rings, press .

## Adjusting the volume

1. During the conversation, press ▼ or ▲ to adjust the volume of the earpiece or loudspeaker.  
The sound level is shown on the handset display.




## Secret

Allows queuing of the person you are calling with microphone mute.

1. During the conversation, press *Secret*.  
The display shows *Secret activated*.
2. Press *Deact.* to resume the conversation with the person you are calling.

## Handsfree



### Calling

1. Dial the number and press  twice.  
You will then hear the dialing in the handset's speaker.
2. Press  to switch between the speaker and the handset.
3. Press  to hang up.


## Answering / Hanging Up

1. When the handset rings, press .

## Switching to handsfree mode

1. During a call, appuyez sur  to switch to handsfree mode.  
Press  again to reactivate the handset.

## Redialing a number

1. Press ▲.  
The last number called is displayed.
2. Press ▼ or ▲ to navigate through the list of numbers called and the selected number to call.  
The last number called is displayed.
3. Press  to dial the number.

## Locking / unlocking the keypad



### Locking the keypad

1. Press and hold the # button.  
The display shows *Keypad locked*.

### Unlocking the keypad

1. Within one second, press *Unlock* followed by pressing the # button.  
The display shows *Keypad unlocked*.

## Finding the handset








1. Press the  button of the base. The handsets registered on the base will ring and display *Finding handset*.
2. Press the  button of the base again to stop the ringing or, on any handset, press the *Stop* button or again on any button of the handset to stop the ringing of all the handsets having the ringing activated.

# Your phonebook




The phonebook of the TD 251/TD 252 Colombo handset can contain up to 250 names and telephone numbers.

*Note: the telephone numbers can contain up to 24 numbers and the names up to 12 characters. The entries are stored alphabetically.*

## Displaying the phonebook and calling

1. Press .  
The display shows the first entry.
2. Using  or , navigate through the phonebook and select the desired name.  
To directly find a name, press  and enter the first letter of the name. The display shows the first name beginning with the letter entered. If necessary, use  or  to select the name.
3. If necessary, press  to call the selected name.





## Storing an entry

1. Press *Names*.  
The display shows the phonebook.
2. *Search* is highlighted. Using , select *Add a name* and press *Select*.
3. Enter the name and press *OK*.
4. Enter the number and press *Save*.  
Using , select the desired melody for this entry and press *Select*. The display shows *<NAME> saved* and returns to the phonebook.
5. Press  to return to standby mode.



## Entering a name

The name of a contact is entered in the phonebook by successively pressing the keys on the keypad.

For example, to enter *Paul*:


- P Press  once.  
A Press  once.  
U Press  twice.  
L Press  thrice.

The keys have the following functions:

- 0 Space between words.  
1 Punctuation marks.  
  Moving backward or forward in the entry.  
# Switching between uppercase and lowercase letters.  
Erase Deleting a character or a digit.


## Entering a pause

If your phone is connected to a PBX, you may be required to insert a pause in a stored number. This allows the PBX to find an outside line. A pause is normally inserted after the standard access number, for example after 9.



1. When storing a number, press and hold  until the display shows *P*. You can then continue to save your number.

## Displaying an entry

### In standby mode

1. Press ▼.
2. Enter the first letter to search alphabetically, and then use ▲ or ▼ to access the desired entry. The name is displayed.
3. Press *Options*. The display highlights *View details*. Press *Select*. to display the name, number and the melody.
4. Press  to return to standby mode.

### During a call

1. Press *Names*.
2. Enter the first letter of the desired name. If necessary, use ▲ or ▼ to access the exact name. Press *Options* to display the phonebook menu.
3. Use ▼ to find *View details* and press *Select*.
4. Press  to hide the phonebook.
5. Press  again to end the call.

## Editing an entry

1. Press ▼.
2. Using ▲ or ▼, access the entry to be edited and press *Options*. Using ▼, access *Modify a name* and press *Select*.
3. Press *Delete* to erase characters. Use the keypad to enter new ones and press *OK*.
4. Press *Delete* to erase digits. Use the keypad to enter new ones and press *OK*.
5. Using ▲ or ▼, access the desired melody and press *Select*. to save the entry.

6. Press *Back* to return to the previous level.

## Speed dialing

This feature allows you to assign the keys 1, 2 and 3 to frequently used numbers. Once stored, just press and hold the corresponding button to start dialing.

1. Press ▼.
2. Using ▲ or ▼, access the desired entry and press *Options*. Using ▼, access *Speed call* and press *Select*.
3. Choose the desired button: *Button 1*, *Button 2* or *Button 3* and press *Select*.
4. The display shows *Assign*. Press *Select* to confirm or *Delete entry* to free up the corresponding button.
6. Press *Back* to return to the previous level.

## Deleting an entry

1. Press ▼.
2. Using ▲ or ▼, access the entry to be deleted and press *Options*. Using ▼, access *Delete name* and press *Select*.
3. Press *Yes* to confirm or *No* to cancel.
4. Press *Back* to return to the previous level.

## Deleting all entries

1. Press *Names*.
2. Using ▲ or ▼, access *Delete phonebook* and press *Select*.
3. The display shows *Delete all names ?*. Press *Yes* to confirm or *No* to cancel.
4. Press *Back* to return to the previous level.



## Copying a phonebook entry to another handset

1. Press ▼.
2. Using ▲ or ▼, access the entry to be copied. Press *Options* and using ▼, access *Copy a name* and press *Select*.
3. *To handset* is displayed. Press *Select*.
4. The available handsets are displayed. Use ▲ or ▼ to access the desired handset and press *Select*. *Copy phonebook* is displayed on the destination handset. Press *Yes* to confirm or *No* to cancel. Once the copy is made, the display shows *1 entry copied*.
5. Press *Back* to return to the previous level

*Note: if an entry with the same name and number is already stored in the destination handset, the entry will not be copied.*

## Copying all phonebook entries to another handset

1. Press *Names*.
2. Using ▲ or ▼, access *Copy Phonebook* and press *Select*.
3. *To handset* is displayed. Press *Select*.
4. The available handsets are displayed. Use ▲ or ▼ to access the desired handset and press *Select*. *Copy phonebook* is displayed on the destination handset. Press *Yes* to confirm or *No* to cancel. Once the copy is made, the display shows the number of entries copied.
5. Press *Back* to return to the previous level

# Call register

If you subscribed to the Caller ID service and the identity of the caller is not hidden, the number of the caller is displayed.


*Note: If the caller's number is stored in your phonebook with a name, the name will also be displayed. If the phone number is not available for incoming calls, the handset will display Unavailable.*

*The information on incoming calls vary by country and network operator. Some operators may charge a subscription to Caller ID.*

*The call register contains details of missed, received and dialed calls. The details include the date and the time of the call. Entries are displayed in chronological order with the most recent call at the top of the list.*

*When the call register is full, a new call replaces the oldest in the list.*

*Each handset can hold details of thirty answered or unanswered calls and the last twenty dialed numbers.*

*When you have missed calls (incoming calls not answered) the screen displays You have X missed calls. If you press Back, the screen returns to standby mode and the  icon is displayed.*

*If a handset is used to display the call log, the other handsets will continue to display the number of missed calls (multi-user handsets only).*

## Displaying the call register

1. When you see that there were missed calls, press **Show**. Using **▲** or **▼**, you can then scroll or list *Missed calls*.
2. Press **Options**. Show details is displayed. Press **Select** to display them.
3. Press **Back** to return to the previous level.

## Calling from the call register

1. Press **Menu**. Using **▼**, find *Call log* and press **Select**. Using **▲** or **▼**, select *Missed calls*, *Received calls* or *Dialed calls*.
2. Press **Select**. You can then browse the list using **▲** or **▼**.
3. Press **Options**. Show details is selected Press **Select** to display the details.
4. Press **Call** to dial the number.
5. Press **Back** to return to the previous level.

## Storing a number from the call register to the phonebook

1. Press **Menu**. Using **▼**, find *Call log* and press **Select**. *Missed calls* is selected. If necessary, access *Received calls* or *Dialed calls* using **▲** or **▼** and press **Select**.
2. Using **▲** or **▼**, select the desired entry and press **Options**.
3. Using **▼**, find *Save number* and press **Select**.
4. Enter the name and press **OK**. The number is displayed. Press **Save**.
5. Using **▲** or **▼**, select the desired melody.
6. Press **Back** to return to the previous level.

## Sending an SMS to a number in the call register

1. Press *Menu*. Using ▼, find *Call log* and press *Select*. *Missed calls* is selected. If necessary, access *Received calls* or *Dialed calls* using ▲ or ▼ and press *Select*.
2. Using ▲ or ▼, select the desired entry and press *Options*.
3. Using ▼, find *Send SMS* and press *Select*.
4. Enter the message and press *Options*.
5. *Send* is highlighted. Press *Select*. (You can save, insert a symbol, an icon or a template).
6. The number is pre-entered on the screen. Press *Enter* number to send the message.
7. Press *Back* to return to the previous level.

*Important: You must subscribe to Caller ID service with your service provider in order to use SMS and you should not hide your phone number.*

## Deleting an entry from the call register

1. Press *Menu*. Using ▼, find *Call log* and press *Select*. *Missed calls* is selected. If necessary, access *Received calls* or *Dialed calls* using ▲ or ▼ and press *Select*.
2. Using ▲ or ▼, select the desired entry and press *Options*.
3. Using ▼, find *Delete call* and press *Select*.
4. Press *Back* to return to the previous level.

## Deleting all entries from the call register

1. Press *Menu*. Using ▼, find *Call log* and press *Select*. *Missed calls* is selected. Access *Delete calls* using ▼ and press *Select*.
2. *Missed calls* is highlighted. Using ▼, select *All calls* and press *Select*.
3. The display shows *Delete all calls*. Press *Yes* to confirm or *No* to cancel.
4. Press *Back* to return to the previous level.

# Calendar

You can use your TD251/252 to remind you of various events such as birthdays or appointments. The entry can have up to 24 characters.

## Adding a new event

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. If no entry is present, *Add event* is highlighted; press *Select*.  
Or  
If events are already present, these are displayed. Press *Options*; *Add event* is highlighted. Press *Select*.
3. Enter the subject and press *Save*.
4. Enter the date (DD.MM) and press *Save*.
5. Enter the time (HH:MM) and press *Save*.
6. If the current timestamp format has been set to 12 hours, select *am* (before noon) or *pm* (afternoon) by pressing ▲ or ▼.
7. Using ▲ or ▼, select *Silent* or *Alarm* and press *Select*.

If you press *Alarm*:

Use ▲ or ▼ to select *Once* or *Yearly* and press *Select*.

Using ▲ or ▼, select the desired reminder *At event time* or *30 minutes before* and press *Select*.

*Saved* is displayed.

8. Press *Back* to return to the previous level.

*Note: If you select a silent reminder, the subject of the event is displayed but no alarm sound is emitted. When the event memory is full,*

*the display shows Memory full. You must delete an event before you can add a new one.*

## Stopping the calendar alarm

1. The event is displayed. Press *Show* to stop the alarm and display the details of the event. Or press *Back* to stop the alarm and return to the standby screen. If no button is pressed, the alarm stops after one minute.

## Showing the details of the calendar

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. The stored events are displayed. If necessary, using ▼, access the desired event and press *Options*.
3. Using ▼, access *Show details* et and press *Select*.  
The description, the date and the time of the reminder are displayed.
4. Press *Back* to return to the previous level.

## Editing an event in the calendar

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. The stored events are displayed. If necessary, using ▼, access the desired event and press *Options*.
3. Using ▼, access *Edit Event* and press *Select*.
4. Edit the subject and press *Save*.
5. Edit the date and the time and press *Save*.

6. Press ▲ or ▼ to select *Silent* or *Alarm* and press *Select*.

If you select *Alarm*:

Using ▲ or ▼, select *Once* or *Yearly* and press *Select*.

Using ▲ or ▼, select the desired reminder *At event time* or *30 minutes before* and press *Select*.

*Saved* is displayed.

7. Press *Back* to return to the previous level.

## **Sending a calendar event as SMS**

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. The stored events are displayed. If necessary, using ▼, access the desired event and press *Options*.
3. Using ▼, access *Send by SMS* and press *Select*.
4. The event is displayed. Press *Options* to select *Send* and enter the destination number.
5. Press *Send* to send the message.

## **Deleting an event from the calendar**

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. The stored events are displayed. If necessary, using ▼, access the desired event and press *Options*.
3. Using ▼, access *Delete Event* and press *Select*.
4. Press *Yes* to confirm or *No* to cancel.
5. Press *Back* to return to the previous level.

## **Deleting all events from the calendar**

1. Press *Menu*. Using ▼, access *Calendar* and press *Select*.
2. The stored events are displayed. Press *Options*.
3. Using ▼, access *Delete all* and press *Select*.
4. Press *Yes* to confirm or *No* to cancel.
5. Press *Back* to return to the previous level.

# Clock and alarm

If you subscribed to Caller ID service with your operator, the date and time displayed on your TD251/252 can be automatically updated, depending on the options provided by your operator. You can also set or adjust the date and time using the *Clock and alarm* menu.

## Manually adjusting the date and time

1. Press *Menu*. Using ▼, access *Clock and alarm* and press *Select*. *Date & time* are highlighted.
2. Enter the date using the DD/MM/YY format and press *Save*.
4. Enter the time using the HH:MM format and press *Save*.
5. Press *Back* to return to the previous level.

## Setting the alarm

1. Press *Menu*. Using ▼, access *Clock and alarm* and press *Select*.
2. Using ▼, select *Alarm* and press *Select*.
3. Using ▲ or ▼, select *Activated* and press *Select*.
4. Using ▲ or ▼, select *Once, Monday-Friday* or *Everyday* and press *Select*.
5. Enter the alarm time and press *Save*.
6. Press *Back* to return to the previous level.

## Activating/deactivating the alarm

1. Press *Menu*. Using ▼, access *Clock and alarm* and press *Select*.

2. Using ▼, select *Alarm* and press *Select*.

3. Using ▲ or ▼, select *Activated* or *Deactivated* and press *Select*.

## Time format

Sets the time display format to 12 or 24 hours.

1. Press *Menu*. Using ▼, access *Clock and alarm* and press *Select*.
2. Using ▼, select *Time format* and press *Select*.
3. Using ▲ or ▼, select *12 hours* or *24 hours* and press *Select*.
4. Press *Back* to return to the previous level.

## Stopping the alarm

1. When the alarm sounds, press *Stop*.

# Handset settings

**Attention:** When your phone rings, do not hold the handset too close to your ear, which may affect your hearing.

## Handset melody

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. With *Melody* highlighted, press *Select*.
4. Using ▲ or ▼, highlight *External call* or *Internal calls*. Press *Select* to confirm.
5. Using ▲ or ▼, highlight the desired melody among the 20 suggestions. Confirm using *Select*.
6. Press *Back* to return to the previous level.

## Ringing volume

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Using ▲ or ▼, highlight *Melody volume* and press *Select*.
4. Display the desired volume using ▲ or ▼. Press *Save* to confirm.
5. Press *Back* to return to the previous level.

## Earpiece volume

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.

3. Using ▼ highlight *Earpiece volume* and press *Select*.
4. Using ▲ or ▼, display the desired volume level. Press *Save* to confirm.
5. Press *Back* to return to the previous level.

## Handset name

You can equip the handset with a name, such as *Marie* or *Room*, with a maximum of 10 characters.

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Press ▼ to find *Handset name* and press *Select*.
4. Enter the name using the keypad. Press *Save* to confirm.
5. Press *Back* to return to the previous level.

## Language selection

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Using ▼ highlight *Language* and press *Select*.
4. Using ▲ or ▼, select the desired language. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Screen saver

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Using ▼ highlight *Screen saver* and press *Select*.
4. Select *Clock* or *Deactivated* using ▲ or ▼. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Illumination time

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Using ▼ highlight *Illumination time* and press *Select*.
4. Using ▲ or ▼, select the desired duration. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Automatic answer

With this option enabled, you can answer calls simply by lifting the handset from its base or charger.

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Find *Auto answer* using ▼ and press *Select*.
4. Using ▲ or ▼, select *Activated* or *Deactivated*. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Keypad tones

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Find *Keypad tones* using ▼ and press *Select*.
4. Using ▲ or ▼, select *Activated* or *Deactivated*. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## PABX access code

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. With *Handset settings* highlighted, press *Select*.
3. Find *PABX access code* using ▼ and press *Select*.
4. Using ▲ or ▼, select *Activated*, *Deactivated* or *Set code*. Press *Select* to confirm.

If you select *Set code*, enter the standard access number, for example 9 and press *Save*

5. Press *Back* to return to the previous level.



# Base settings

## Base melody

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.
3. With *Melody* highlighted, press *Select*.
4. Using ▲ or ▼, highlight the desired melody among the 5 suggestions. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Base ringing volume

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.
3. Using ▼, highlight *Ringing volume* and *Melody*, press *Select*.
4. Using ▲ or ▼, display the desired volume level. Five (5) levels are suggested as well as *Silence*. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Dialing mode

Your TD251/252 is set on voice frequencies. You need not normally change this setting. The options are *Voice Frequencies* or *Decimals*.

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.

3. Using ▼, access *Dialing mode* and press *Select*.
4. Using ▲ or ▼, highlight *Voice Frequencies* or *Decimal number*. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## Callback mode

The callback duration of TD251/252 is consistent with that required for your country and operator and set at 100 ms (*Callback1*).

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.
3. Using ▼, access *Callback mode* and press *Select*.
4. Using ▲ or ▼, highlight *Callback1* (100 ms) or *Callback 2* (250 ms). Press *Select* to confirm.
5. Press *Back* to return to the previous level.

## PIN code

The PIN code is used to modify certain settings and for the subscription and unsubscription of the base and handset. The default setting is 0000, but you can change it to create your own PIN code of 8 numbers maximum.

When you enter a PIN code, the display shows "\*\*\*\*\*".

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.

2. Using ▼, access *Base Settings* and press *Select*.
3. Using ▼, access *PIN Code* and press *Select*.
4. Enter the old PIN code (original code 0000) and press *OK*.
5. Enter the new PIN code and press *OK*. Re-enter the same new PIN code and press *OK*.
6. Press *Back* to return to the previous level.

## Resetting

You can restore the original settings of your TD251/252. The *Phonebook*, the *Call log*, the voicemail messages and the *Greetings* will not be affected.

All handsets registered to the base will remain registered. All settings for SMS, voicemail, handset and base settings, such as ring volume, etc., will be reset.

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.
3. Using ▼, access *Resetting* and press *Select*.
4. *Are you sure* is displayed. Select *Yes* to confirm or *No* to cancel.
5. Enter the PIN code (the original code is 0000) and press *OK*. *Reset completed* is displayed and the handset returns to standby.

## Economy mode

To reduce the level of transmission power, you can select the *Economy mode*. With this mode activated, the transmission power of the base is reduced.

1. Press *Menu*. Using ▼, access *Settings* and press *Select*.
2. Using ▼, access *Base Settings* and press *Select*.
3. Using ▼, access *Economy mode* and press *Select*.
4. Using ▲ or ▼, select *Activated* or *Deactivated*. Press *Select* to confirm.
5. Press *Back* to return to the previous level.

**Note:** When the *Eco mode* is enabled, the range of your phone is reduced.

Your TD251/252 can send and receive SMS from corresponding networks.

Contact your operator for terms of access to this service.

## Number of messages

Your TD 251 / 252 can store up to 50 SMS in *Outbox*, *Inbox* or *Drafts*.

## Memory full alert

If the SMS memory is full when you try to write a new message, the display shows *Memory full. Delete message* for 2 seconds. You must delete messages before you can write or send a new one.

## Subscribing to SMS service

When you send your first SMS from your TD251/252, you will be automatically registered for this service.

**You must subscribe to this service with your operator before you can use the SMS service and you should not hide your phone number.**

**A subscription may be required. Contact your operator for more information.**

**You can also send SMS to landline phones that are not compatible with SMS. Messages to non-compatible landline phones will be connected to the voice service and delivered in the form of audio messages.**

## Cost of SMS to landlines

There is no charge other than the subscription to Caller ID service.

## Sending an SMS

1. Press *Menu*, *SMS* is displayed. Press *Select*.
2. With *Write SMS* highlighted, press *Select*.
3. Use the keypad to enter your message. The maximum number of characters is 160.  
Press # to switch between capitals (ABC), lowercase (abc) and numbers.
4. Press *Options*.  
*Send* is displayed.  
Press *Select* to send the message. Enter the telephone number or press *Search*. To open your phonebook. Access the desired number and press *Select*. Then press *Send*.

You can also use ▲ or ▼ to:

- |                        |   |
|------------------------|---|
| <b>Save</b>            | Press <i>Select</i> to save the SMS in the <i>Drafts</i> folder.  |
| <b>Insert symbol</b>   | Press <i>Select</i> . The table of symbols is displayed. Using ▲ or ▼, select the required symbol and press <i>Insert</i> .     |
| <b>Insert an icon</b>  | Press <i>Select</i> . The table of icons is displayed. Using ▲ or ▼, select the required icon and press <i>Insert</i> .         |
| <b>Insert template</b> | Press <i>Select</i> . The table of templates is displayed. Using ▲ or ▼, select the required template and press <i>Insert</i> . |

5. When sending a message, *Sending SMS ...* is displayed, followed by *SMS sent*.


## Standard text input

With the standard text, you can enter a word by pressing each letter button until the desired letter is displayed.

## Receiving and reading SMS

When you receive an SMS, the icon is displayed with the message *You have x new messages*.

## Reading a new SMS

1. The Inbox is open and the message list is displayed. If you press *Back*, the message is saved in the Inbox for later access.
2. In the Inbox use ▲ (the most recent messages) or ▼ (to older messages) to browse the list of messages.
3. Highlight the message to be read and press *Read* or press *Back* to return to the SMS menus.
4. Press  to return to standby mode.

*Note: if you write a SMS and you receive a call, the SMS text will be lost.*

## Reading, forwarding, deleting, viewing and knowing a list of SMS in the Inbox

When you see the new message alert, pressing *Back* saves the message in your inbox so you can view it later.

1. After pressing *Menu*, *SMS* is displayed. If you have new messages, you will be directed to the Inbox. Otherwise, use ▼ to access the inbox and press *Select*.

2. Find the message to be read using ▲ or ▼. Read the message using ▲ or ▼.

3. Press *Options* and use ▲ or ▼ to:

**Reply** Press *Select*. Write your reply. Then press *Options* and select *Send*.

**Forward** Press *Select*. The message is displayed. Press *Options*. Enter a number or search for the number and then press *Send*.

**SMS details** You can display the sender of the message and call back. Press *Select*, the number of the sender is displayed. Press *Call* to contact the number.

**Use number** To call the sender, press *Select*. *Call* is displayed. Press *Select* to call the sender OR to save the number, use ▼ to find *Save* and press *Select*. Enter a name and press *OK*, edit the number if requested and press *Select*. Use ▲ or ▼ to select the ringer and press *Select*. The number is saved in the phonebook.


**Delete** Press *Select*. Press *Yes* to confirm or *No* to cancel.

## Editing or sending SMS in the Drafts folder


1. To open the *Drafts* folder, press *Menu*, *SMS* is displayed. Press *Select*.

2. Find the *Drafts* folder using ▼ and press *Select*.
3. Press *Edit* to write your message.
4. Press *Options* and use ▲ or ▼ to find *Send*, *Save*, *Insert symbol*, *Insert icon* or *Insert template*.

## Forwarding or deleting SMS in the Outbox

1. To open the *Outbox* folder, press *Menu*, *SMS* is displayed. Press *Select*.
2. Use ▼ to find *Outbox* and press *Select*.
3. Find the message using ▲ or ▼ and press *Read*. Read the message using ▲ or ▼.
4. Press *Options* and use ▲ or ▼ to find *Forward* or *Delete*.
5. Press  to return to standby mode.

## Editing templates

1. Press *Menu*, *SMS* is displayed. Press *Select*.
2. Use ▼ to find *Templates* and press *Select*.
3. Find the desired template using ▲ or ▼ and press *Options*. Navigate the message using ▲ or ▼.
4. Press *Options* and find *Edit* or *Delete* using ▲ or ▼.
5. Press  to return to standby mode.

## Deleting SMS

1. To open the *Drafts* folder, press *Menu*, *SMS* is displayed. Press *Select*.
2. Find *Delete SMS* using ▼ and press *Select*.

3. Select *Inbox*, *Drafts*, *Outbox* or *All SMS* using ▲ or ▼ and press *Select*.
4. Press *Yes* to confirm or *No* to cancel.
5. Press *Back* to return to standby mode.

## SMS center numbers

To send and receive SMS, you need the phone number of your SMS Central Network. If you accidentally delete the numbers of inbound or outbound call centers, you will have to re-enter them so that the service will be operational again. You can enter up to 4 numbers, two incoming and two outgoing

## Adding or editing the SMS center numbers

1. Press *Menu*, *SMS* is displayed. Press *Select*. Find *SMS settings* using ▲ or ▼ and press *Select*.
2. With *SMS centers* highlighted, press *Select*.
3. Select *Receiving center* or *Sending center* using ▲ or ▼ and press *Select*.
4. Select *Center 1* or *Center 2* using ▲ or ▼ and press *Select*.
5. Enter the center number and press *Save*.
6. Press *Back* to return to the previous level.

## Setting the sending center

1. Press *Menu*, *SMS* is displayed. Press *Select*. Find *SMS settings* using ▲ or ▼ and press *Select*.
2. With *SMS centers* highlighted, press *Select*.
3. Press *Select* again and select *Sending number*.

4. Using ▲ or ▼, select and press *Center 1* or *Center 2* or *Sending number 1* or *Sending number 2* and press *Select*.
5. Press *Back* to return to the previous level.

## SMS alert melody

1. Press *Menu*, *SMS* is displayed. Press *Select*. Using ▲ or ▼, find *SMS settings* and press *Select*.
2. Using ▼, find *SMS alert* and press *Select*.
3. Using ▲ or ▼, select *Activated* or *Deactivated* and press *Select*.
4. Press *Back* to return to the previous level.

## Setting the length of SMS

1. Press *Menu*, *SMS* is displayed. Press *Select*. Using ▲ or ▼, find *SMS settings* and press *Select*.
2. Using ▼, find *SMS length* and press *Select*.
3. Using ▲ or ▼, select *160* or *612 characters* and press *Select*.
4. Press *Back* to return to the previous level.


Note: the standard size of SMS is 160 characters. You can set the length of a message to 612 characters, but the message will be sent in a maximum of 4 messages, each up to 160 characters.

# Subscription

Up to 5 handsets can be subscribed (registered) on a base.

- The steps described below apply specifically to your TD 251/252 handset. If you wish to subscribe handsets from other manufacturers, the instructions may vary. In this case, refer to the manual of the corresponding additional handset.
- The master PIN code is required to subscribe or unsubscribe handsets. The default PIN code is 0000.



## Subscribing a handset



1. Press and hold the  button of the base for at least 3 seconds, until the little green LED blinks. You have 60 seconds to register the handset.

On the handset:

2. If the handset is new and the display shows *Subscribe handset*. Press *Menu*. *Subscription* is displayed, press *Select*.

Or

If the handset has already been subscribed on another base, the waiting display is presented. Press *Menu* and using  or , select *Subscription* and press *Select*.






3. *Subscribe handset* is displayed and press *Select*.
4. If necessary, and using  or , select the new base on which you wish to subscribe your handset and press *Select*.
5. Enter the PIN code (the original code is 0000) and press *OK*.

6. *Find base X* (where X is the number of the selected base) and then *Handset subscribed* are displayed.






The handset is automatically assigned the next available handset number, for example 2.

## Selecting a base

You can subscribe your TD 251/252 handset on a maximum of 3 bases. You can switch from one base to another, for example, home and office bases.

1. Press *Menu* and using  or , select *Subscription* and press *Select*.
2. Using , select *Select base* and press *Select*.
3. All base numbers are displayed. *(Assigned)* is added to the bases on which the handset was previously subscribed. Using  or , select the desired base and press *Select*.
4. *Find base...* is displayed followed by the waiting display of this base.

## Unsubscribing a handset

1. Press *Menu* and using  or , select *Subscription* and press *Select*.
2. Using , select *Unsubscribe* and press *Select*.
3. Enter the PIN code (original code 0000) and press *OK*.
4. Using  or  select the handset to unsubscribe and press *Select*.
5. Press *Yes* to confirm or *No* to cancel. The display confirms the unsubscription.


# Use your voicemail

When activated, the voicemail of the TD 251 / TD 252 stores messages for unanswered calls. A maximum of 59 messages can be stored, for a total recording time of 15 minutes; each message can last 3 minutes maximum. Your greetings can be 3 minutes maximum.

## Activating/deactivating the voicemail

### From the handset

1. Press *Menu* to display the menu.
2. Use ▼ to find *Voicemail* and press *Select*.
3. Use ▼ to find *Voicemail On/Off* and press *Select*.
4. Using ▼ or ▲, select *Activated* or *Deactivated* and press *Select*.

When the voicemail is activated from the handset, the  icon is displayed in standby mode.

### From the base

1. Press ON/FF. The new setting is announced.

## Response time

The response time defines the number of rings before the voicemail locks and broadcasts the announcement.

You can set the number of rings between 2 and 9 (the default value is 5) or *Economy* (see next paragraph).

1. Press *Menu*.
2. Find *Voicemail* using ▼ and press *Select*.

3. Find *Voicemail settings* ▼ and press *Select*.
4. Find *Number of rings* using ▼ or ▲ and press *Select*.
5. Using ▼ or ▲, select the number of rings and press *Select*.
6. Press *Back* to return to the previous level.

## "Economy" Mode

When you call your voicemail to read your messages, and if your voicemail is in *Economy* mode and you have new messages, the voicemail will respond after 5 rings. If no new message is stored, it will respond after 3 rings. This means that you can hang up after 3 rings, knowing that you have no new messages, saving waiting time.

## Activating/deactivating the message alert

To configure the voicemail in *Message alert* mode:

1. Press *Menu* to display the menu.
2. Use ▼ to find *Voicemail* and press *Select*.
3. Use ▼ to find *Voicemail settings* and press *Select*.
4. Use ▼ or ▲, to find *Message alert* and press *Select*.
5. Use ▼ or ▲, to highlight *Activated* or *Deactivated* and press *Select*.
6. Press *Back* to return to standby mode.



## Indication of the presence of messages on the screen

When you have new messages in the voicemail, the screen displays *You have x new messages*. All new messages are marked with a dot.

1. Press *Play* or browse the list of messages using ▼ or ▲. Press *Play* to listen to the selected message.

## Greetings - Generalities

An announcement is the message which will first be heard by the caller after the call is detected by the voicemail. You can select one of two pre-recorded messages or similarly record your own message of a maximum length of 3 minutes. Your own announcement cannot be saved by using the handset.

In addition, two modes are available:

### **Response and recording**

In this mode, the caller can listen to your greeting and leave you a message. The pre-recorded message is "Hello, your call cannot be answered at this time, you can leave a message after the beep."

### **Simple response**

In this mode, the caller can listen to your greeting, but cannot leave you a message.

The pre-recorded message is "Hello, your call cannot be answered at this time and you can not leave a message, please call back later."

## Managing the personal greeting from the handset

### **Recording**

1. Press *Menu*.
2. Find *Voicemail* using ▼ and press *Select*.
3. Find *Welcome greeting* using ▼ and press *Select*.
4. With *Record* highlighted, press *Select*.
5. Use ▼ or ▲ to scroll through the list until *Response and recording* or *Simple voicemail* and press *Select*.
6. Speak after the tone.
7. After the tone, speak clearly in front of the handset and press *Save* to end recording.
8. Your greeting is heard automatically. If you wish to erase it, press *Delete* during playback. If you press *Save* or wait until the end of the recording, the message will be saved.

### **Verifying or erasing**

The deletion of your personal greeting automatically reactivates the pre-recorded greeting. You cannot delete a pre-recorded greeting.

1. Press *Menu*.
2. Find *Voicemail* using ▼ and press *Select*.
3. Find *Greeting* using ▼ and press *Select*.
4. Find *Play* using ▼ and press *Select*.
5. Use ▼ or ▲ to scroll through the list until *Response and recording* or *Simple voicemail* and press *Select*.
6. Find *Personalized greeting* using ▼ and press *Select*.

7. The greeting is played. Press *OK* to stop playback or *Delete* to erase your personal greeting.
8. Press *Back* to return to the previous level.

### Selecting the greeting

1. Press *Menu*.
2. Find *Voicemail* using ▼ and press *Select*.
3. Find *Voicemail settings* using ▼ and press *Select*.
4. With *Voicemail mode* displayed, press *Select*.
5. Use ▼ or ▲ to scroll through the list until *Response and recording* or *Simple voicemail* and press *Select*.
6. If a personal greeting has been recorded, use ▼ or ▲ to scroll through the list until *Predefined greeting* or *Personalized greeting* and press *Select*. If no personal greeting is present, *Predefined greeting* will be selected.
7. Press *Back* to return to the previous level.

### Managing the personal greeting from the base

1. Press and hold the *Greeting* button. The message "Select the outgoing message" will be heard.
2. Press << to hear *Response and recording* or >> to hear *Simple response*.

### Recording a memo


1. Press *Menu*.
2. Find *Voicemail* using ▼ and press *Select*.

3. Find *Record Reminder* using ▼ and press *Select*.
4. Speak after the tone.
5. After the tone, record your memo and press *Save* to end recording.
6. Your memo is heard automatically. If you wish to erase it, press *Delete* during playback. If you press *Save* or wait until the end of the recording, the memo will be saved.
7. Press *Back* to return to the previous level.

### Call screening

When your voicemail is on and responds to a call, you can use the loudspeaker to listen as the caller leaves a message. You can then identify the caller and decide to take the call in person.






During call screening, you can adjust the volume on the base using the "vol +" and "vol -" buttons.

1. When the TD 251 / TD 252 rings, wait for the voicemail to take the call. When the caller starts recording his message, the handset displays *Recording*. Press *Screen* to listen to the caller.
2. To interrupt recording and communicate with the caller, press  or, after the caller hangs up and the display shows *You have a new message*, press *Play* to listen to the new messages.
3. Press *Back* to return to the previous level.

### Message playback via the base


1. Press ►. The new messages are played first.

During playback, press:

- |  |   |
|--|---|
| <b>Delete</b>  | Deletes the current message.              |
|   | Press once to repeat the message.         |
|   | Press twice to read the previous message. |
|   | Reads the following message.              |
|  | Pause and resume playback.                |
|   | Stop playback.                            |
| <b>Vol+</b><br><b>Vol-</b>   | Adjusts the speaker level.                |

After playback, press and hold *Delete* to erase all the messages.

## Message playback using the handset

1. Press *Menu* and using ▼, find *Voicemail* and press *Select*.
2. *Play* is highlighted. Press *Select* to select which messages to listen to or using ▼ find *Play all* and press *Select* to listen to all messages.
3. Press  to switch between the earpiece and loudspeaker of the handset.

During playback, press *Options* and using ▼, find *Pause*, *Repeat message*, *Next*, *Previous*, *Delete*.

4. Press *Select*. After playback, press *Back* to return to the previous menu.

## Shortcut keys on the handset

During playback:

- |   |                            |
|---|----------------------------|
| 1 | Pause.                     |
| 2 | Resume.                    |
| 3 | Repeat the message.        |
| 4 | Play the previous message. |
| 5 | Erase the current message. |
| 6 | Play the next message.     |

## Deleting all old messages

1. Press *Menu*, find *Voicemail* using ▼ and press *Select*.
2. Using ▼, find *Delete message* and press *Select*.
3. *Delete read messages ?* is displayed. Press *Yes* to confirm or *No* to cancel.
4. Press *Back* to return to the level of the previous menu.

## Remote access

You can control your voicemail from any phone by calling your TD 251/252 and enter a 4-digit security code (original code 0000).

## Activating or deactivating the remote access PIN code

1. Press *Menu* and using ▼, find *Voicemail* and press *Select*.
2. Using ▼, find *Voicemail settings* and press *Select*.
3. Using ▼ or ▲, find *Remote access* and press *Select*.
4. Using ▼ or ▲, find *Activated* or *Deactivated* and press *Select*.
5. Press *Back* to return to standby mode.

## Changing the remote access PIN code

You must change your remote PIN code from the original value of 0000 to a more personal code. Keep this new PIN code in a safe place.

1. Press *Menu*, find *Voicemail* using ▼ and press *Select*.
2. Using ▼, find *Voicemail settings* and press *Select*.
3. Using ▼ or ▲, find *Remote access* and press *Select*.
4. Using ▼ or ▲, find *Set PIN code* and press *Select*.
5. Enter the old 4-digit PIN code and press *Save* (original PIN code 0000).
6. Enter the new 4-digit PIN code and press *Save*. Re-enter the new PIN code and press *Save*.
7. Press *Back* to return to the level of the previous menu.

## Listening to messages remotely

1. Dial your telephone number and let it ring. When you hear your outgoing message, press '\*'.  
If you enter an incorrect PIN, you hear "incorrect security code". You can try to enter the PIN code again. If it is still not correct, you will hear the voice and the TD 251/252 will terminate the call.
2. Enter your 4-digit PIN code.  
If no button is pressed for 8 seconds or more, your TD 251/252 will terminate the call.
3. If no button is pressed for 8 seconds or more, your TD 251/252 will terminate the call.
4. Use your keypad to configure your phone recorder.

|    |   |
|----|---|
| 1  | Listen to the main menu.  |
| 2. | Listen to messages.   |
| 3  | Listen to new messages.   |
| 4  | Reverse during message playback.  |
| 5  | Delete messages during playback.  |
| 6  | Advance during message playback.  |
| 7  | Adjust the only response (or response and recording) according to the current status <i>Response mode</i> of the product. |
| 8  | Record a new outgoing message (welcome).  |
| 9  | To deactivate the voicemail.  |
| 0  | To activate the voicemail.  |

## Memory full

The memory is full if less than 10 seconds of recording time or if the maximum 59 messages have been reached.

When the memory is full:

- Your caller will be invited to record his message in 10 seconds. If he speaks until the memory limit, "Thank you for calling" will be announced and the voicemail hangs up.
- The voicemail will automatically switch to *Simple response* mode and you need to delete some messages before new messages can be recorded.

# Warranty



This equipment is approved in accordance with European regulations certified by the marking.

You get what is a legal guarantee on this product regardless of the legal guarantee on this product, described below.

## Items guaranteed

The warranty covers the phone and does not include accessories. The following are considered accessories:

- The rechargeable batteries,
- The power supply unit,
- The telephone line cord.

However, these accessories can be ordered from our technical service (+33(0)5-45-60-82-51, price of a international call or [assistance@sopeg.fr](mailto:assistance@sopeg.fr)).

## Warranty period

This phone has a warranty period of 12 months. The warranty period begins on the date of purchase of the phone.

The guarantee must be proven by presenting the original invoice or receipt which displays the date and model purchased.

## Warranty coverage

A faulty phone should be returned in full to your distributor with an explanatory note.

If this phone has a defect during the warranty period, the After-Sales Service

will repair any defective parts or manufacturing defects.

The After-Sales Service will decide unilaterally to repair or replace the telephone in whole or in part.

The original purchase date determines the start date of warranty period. The warranty period is not extended if we repair or exchange the phone through our After-Sales Service.

## Warranty disclaimer

Damage or defects caused by improper use or handling of the telephone and use of accessories other than the original or not recommended by this manual are not covered by the warranty.

The warranty does not cover damage caused by external factors such as lightning, water or fire or other damage caused during transportation.

No warranty issue may be claimed if the serial number of the phone has been changed, removed, erased or defaced. Or if the phone has been repaired, altered or modified by the purchaser or any other repairer not officially approved and qualified.

## Technical service

Our technical department can be contacted by phone at 05-45-60-82-51 or by email to [assistance@sopeg.fr](mailto:assistance@sopeg.fr).

## RTTE directive

This product is intended for use in France for connection to the public telephone network; it is compatible with telephone switchboards.

This equipment complies with essential requirements for radio equipment and telecommunications terminals of the 1999/5/CE directive.

## Connecting to a telephone switchboard

This product is intended for use in France for connection to the public telephone network and compatible switchboards, in tone or switched mode. If in doubt, consult your service provider.

## Inserting a pause

With some switchboards, after dialing the access code, you may have to wait

several seconds before the switchboard takes an outside line. A pause needs to be defined in the dialing sequence.

Press and hold ▲ until the display shows " P " to insert a pause before entering the telephone number.

You may also need to define a pause when storing international numbers or card numbers.

## Callback

You may need to use the callback function if you are connected to a switchboard / PABX. Contact your PABX provider for more information.

## Compliance with the regulations in force

This phone complies with CE standards in force:

